

Dresbach Township

BOARD OF AUDIT 2021
Wednesday, February 2, 2022
Dresbach Town Hall

Board of Audit Report:

The Board was presented with copies of the City/Town Financial Reporting Form, Receipts for 2021, Disbursements for 2021, Year ending balance and beginning year balances from CTAS. A complete report was present prior to the meeting for review.

Township Supervisors verify claims and receipts at every meeting, so only a sampling of those documents are checked at this time. It is advised, that each Township Supervisor, do a sample AUDIT of Receipts/Disbursements for the previous year.

Receipt Number: 4051267 Date: 1/14/21

Verified by: Dave McCann Date: 2/2/22

Receipt Number: 4051270 Date: 7/1/21

Verified by: Nick Erdmann Date: 2/2/22

Receipt Number: TRF110321 Date: 11/3/21

Verified by: Brant Amble Date: 2/2/22

Disbursement Number: 8814 Date: 1/5/21

Verified by: Dave McCann Date: 2/2/22

Disbursement Number: 8848 Date: 3/2/21

Verified by: Nick Erdmann Date: 2/2/22

Disbursement Number: 8892 Date: 6/1/21

Verified by: Brant Amble Date: 2/2/22

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Board of Audit Report:

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2023 LEVY RECOMMENDATION

GENERAL FUND -----	\$62,700.00
ROAD & BRIDGE -----	\$42,500.00
PARK FUND -----	\$2,550.00
FIRE FUND -----	\$33,000.00
CAPITAL RESERVE FUND -----	\$55,000.00
BOND DEBT FUND -----	\$59,238.00

2023 RECOMMENDED LEVY ----- \$254,988.00

Chairman signature: Don McCa Date: 2/2/2022

Vice-Chairman Signature: [Signature] Date: 2/2/2022

Supervisor: [Signature] Date: 2/2/2022

Dresbach Township
Board of Audit/Regular Monthly Meeting
Wed, February 2, 2022 7:00pm
Dresbach Town Hall

Attending: Dave McCann, Brant Amble, Nick Erdmann, JoAnn Demorest, Ryan Ottinger

Green sheets are available for addressing the Board

Meeting called to order at 7:00pm and recited the Pledge of Allegiance

BOARD OF AUDIT: See attached **Dave made a motion to approve the Board of Audit as presented with all 3 Supervisors checking random receipts/disbursements and reviewing the proposed Levy for 2023, Nick 2nd, vote 3-0 passes**

GUESTS:

APPROVE MINUTES: Review Regular Monthly Minutes from 1/4/2022: **Brant makes a motion to approve the Reorganization and Regular Meeting minutes from 1/4/2022 as written, Nick 2nd, vote 3-0 passes.**

Clerk/Treasurers Report:

- Presented Treasurers report for Jam to the Board for filing. No discrepancies to report.
- Accounts Payable: **Nick makes a motion to approve all payables, Brant 2nd, vote 3-0 passes**
- Setting Funds for 2022: Reviewed the CTAS reports comparing end balances from 2021 and the new Fund totals for 2022
- Updates from MAT training: Discussed new findings from training. Election judges are now paid as employees (No PERA), minutes do not need to be notarized, discussion about approved levy and the Boards ability to lower it, annual meeting minutes signed by moderator and clerk, registered voters vs property owners... only registered voters for the Township can vote at the annual meeting, conflict of interest form (when its applicable) **Brant made a motion to not require the minutes to be notarized, Nick 2nd, vote 3-0 passes**
- 2022 Election: Discussion about up and coming Aug primary and Nov election

Maintenance Business: Update on pressure tank project.

Old Business:

- Crystal update: tentative virtual hearing moved to March 24, 2022
- Part-time Maintenance position/disciplinary policy: Discussion. Will check with MAT regarding existing State Statutes already in place.

New Business:

- Resolution designating polling place: **Dave makes a motion to approve Resolution 102 for 2022 as written, Brant 2nd, vote 3-0 passes**
- Levy for 2023: Discussed at the Board of Audit. See attached
- Parking violations for 2021: presented the Board with a list of violations from the Winona County Sheriff's Dept. 5 violations total

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- Bathroom at Town Hall: Discussion about adding a bathroom to the main floor of Town Hall that would be handicap accessible. Need to find out from the County the permitting process to add and the requirements for the existing bathroom in the basement.
- Clean-up day: Earth Day is Friday, April 22nd. Suggesting that Dresbach Clean-up day be held on Saturday, April 23, 2022. List of projects and time to be determined. Dumpster Day 2022: Recommended Saturday, May 14, 2022. Time to be determined along with a list of approved/unapproved items.
- Friends of Dresbach Rummage Sale: FOD asked permission to use Town Hall for their annual Rummage Sale fundraiser on April 29 and 30, 2022. **Dave made a motion to approve dates for Clean-up Day (4/23/22), Dumpster Day (5/14/22) and Rummage Sale (4/29-4/30/2022), Nick 2nd, vote 3-0 passes**
- Damage to mailboxes: Discussion. The property owner is responsible for maintaining their personal property (ex: mailbox/post) and the Township would require proof of Township liability in each case. Often times, the snow being moved can cause damage to mailboxes/posts when they are not properly maintained or installed and that is not the responsibility of the Township. The Township plowing personnel try to remove snow as close to mailboxes as they can without doing damage and if they acknowledge that they did cause damage, it is reported to the Township Supervisors, at which time, the property owner is notified and arrangements for repairs/replacement are made at their discretion. The Supervisors will review each incident, document pictures and dates/time of occurrence and make a determination with each incident.

From the Floor:

- KN-95 masks available in Dakota: Saturday, February 12, 2022 from 10:00-Noon. Limit three (3) per person while supplies last. They will also have available at the Pancake Breakfast on Sunday if supplies are available. Get yours at Bill Grant Community Center, 725 Frontage Road, Dakota, MN.

Dave made a motion to adjourn the meeting at 8:18pm, Nick 2nd, 3-0 passes

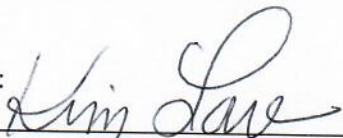
Respectfully submitted,
Kim Low 2/8/2022

Approved by:



Chairman

Witnessed:



Clerk