

DRESBACH TOWNSHIP

REGULAR MEETING

April 3, 2018

6:00pm

ATTENDEES: Dave McCann, Pat Burns, Gordon Bateman, Juli Moore, Sam Moore, Bill Nissalke, Chuck Smith, JoAnn Demorest, Larry Baeder, Jeff Demorest, Nancy Goodlund, Larry Goodlund, Hans Schroeder, Jeff Tesch, Deb Tesch, Bruce Nordeen, Mariel Carlisle, Tim Mormann, Peggy Mormann, (one unreadable)

-Call to order at 6:00pm

-Pledge of Allegiance

-Treasurers report: Submitted payroll, Debit card purchases and accounts payable for approval.

-March 6th Board of Audit meeting minutes 5:00pm: Tuan motioned and Dave 2nd, vote 3-0 approved

-March 6th Regular meeting 6:00pm: update to the minutes..."bride" needs to be changed. Dave motioned and Tuan 2nd, vote 3-0 approved

-March 15th regular meeting 11:00am: Tuan motioned and Dave 2nd, vote 3-0 approved

-March 20th annual meeting 6:00pm: Dave motioned and Tuan 2nd, vote 3-0 approve

-Finance report submitted for filing

-Discussion regarding CC vs DC. Can no longer use Debit Card. Discussed about setting up CC accounts with KT, AutoZone, Menards, etc... Need to set up accounts where we can be billed instead of spending when unapproved by the board.

-Contracting: All Contractors hired by the township must have a written contract on file and all contractors MUST have a Certificated of Liability Insurance. Must be updated yearly and new contractors must have prior to doing work for the Township. Competitive bidding? What is the dollar amount that needs 3 bids?

-Agreed Upon Procedures agreement: Audit that must be done for 2017. Tuan motions to use Tostrud and Temp and Dave 2nd. Cost is estimated to be around \$1500-\$1800 vote 3-0 approved

OLD BUSINESS

-Clean up days: April 20-22 Pat will be here Friday 5-8, Tuan will be here Sat 9-2 and Dave will be here Sun 10-2. Kim will have signs out, posted on board out front and emails have been sent.

-Acentek: **Pat made a motion to approve increase to \$79.94 per month for quicker connection speed. Currently the speed is too slow for the work Kim needs to do. Dave 2nd, vote 3-0 approved**

-Propane switch: **Move to Hokah-need to empty tank. Called Seversons to cancel fills. Pat made a motion and Dave 2nd, vote 3-0 approved**

-Mowing/Map: Dave went out with Mark Karins and got bid. \$150 week was the quote we received. Need to try and get a couple other bids. Suggestion from the floor was Doug Albrecht. Talked about noxious weed control. Will email Nancy Goodlund regarding procedure. Green Thumb lawn care, RiverCity were a couple other recommendations. **Tuan made a motion to table further discussion about mowing bids, Dave 2nd, vote 3-0 approved**

-Maintenance to-do list: Meeting to discuss making a list for Maintenance weekly? Moved this topic to the end of the meeting.

NEW BUSINESS

-Special Assessment update on errors: discussed removing, need to update resolution to remove Townhall and to clarify hook-up. 3 parcels: Grant's, Moore's and Bauerkamper's? Wasn't there a petition or document from conception that was signed to let these 3 parcels out? No document has surfaced to acknowledge this. Tuan remembers this document, but yet these 3 parcels are still in the SSD. Mike Davy had the law/statute that said they could get out. Need to remove Town Hall parcel as government entities cannot be part of an SSD. Need to contact Gilchrist about the legalities of this along with how MNDOT gets to hook up for services but does not pay. SSD will have to absorb these two hook ups. **Tuan made a motion to table discussions regarding removing parcels from the SSD until further information is collected. Dave 2nd, vote 3-0 approved**

-Blind copy emails: Discussion about resident email privacy and OML violations. Pat is concerned with transparency and control of emails from the Township. Kim explained that in order to not violate Open Meeting Laws, the Board cannot be copied in emails unless they are Blind Copied. Also, several residents requested to have their emails BC. This is proper email etiquette for large group emails to BC.

Donations: Furniture, Office Equipment, Vacuum, Monitor, Fax Machine, TV and other items collected that have been sitting in the basement. Would like the Board to approve to donate these items to the Friends of Dresbach Rummage Sale on April 28th. Also, Anne Snow, from the Children's Museum, donated a very nice desk to Town Hall. **Tuan made a motion to agree to donate the items mentioned above and to also accept the donation of the desk from the Children's Museum. Dave 2nd, vote 3-0 passes**

-Sewer Committee meeting: The sewer committee is asking the Board permission to hold a meeting on April 24th at 6:00pm. This is a posted, open meeting to residents. Reason for meeting is to discuss the MOU/CUP for updates. Want to be more engaged with all that is moving forward with the sewer project. **Tuan made a motion to approve the request for a sewer committee meeting on April 24th at 6:00pm, Pat 2nd, vote 3-0 approved**

-MOU/MNDOT parcel: Discussion about the other 23 acres of MNDOT parcel. Pat says NO to consideration of West side property. Discussion regarding MOU: Road questions, because it's a frontage road can the county take it? CUP to be done before MOU/Partnership agreement. Need to contact Dave Kramer & Steve Kirsch about CUP motion. **Pat made a motion to table MOU/CUP discussion until the April 24th Sewer Committee meeting, Dave 2nd, vote 3-0 approved**

-Water Heater: **Dave said he would do some more research on water softener and heater. Pat made a motion to table until the May 1st meeting, Tuan 2nd, vote 3-0 approved**

-Tom Mormann repayment: Said he would pay Friday

-Resolutions: Pat made a motion to move to May 1st meeting, Dave 2nd, vote 3-0 approved

-Retaining Wall on Riverview Drive: Kim mentioned that the retaining wall at the Wulf property is tipping and should be addressed by the Township. What is our course of action to ensure this is safe? Kim take some pictures and will reach out to the County and the Sheriff's Dept to find out if they have any advice. Suggested a barricade for safety warning and give property owners 60 days to fix. **Dave made a motion to approve contacting the owner with the dangerous retaining wall, County and Sheriff Dept, Tuan 2nd, vote 3-0 approved**

-Road permit deposits/restrictions: Need notification when permits are issued from the County. Agree that pictures should be taken. County need to notify us when permits are issued. Lew & Marcia email asking if this can be done. **Dave makes a motion to remove the \$3000.00 deposit required for contractors as there is no way to ensure road conditions, Pat 2nd, vote 3-0 approved**

-Annual Road Review: Friday, 4/20 at 9:00am. All Board members will be present to address the Roads in the township. Old Mill Road: need to find out if Nordrums to Tesch is actually Township road or the Property Owners? It was mentioned that the owners took over this section some years ago. Also mentioned that this road is owned by the railroad and that they gave us an easement for the residents to use this road. May need to contract the railroad.

-Buehler Road Plowing: **Pat made a motion to cancel our agreement with Kevin Buehler landscaping for plowing. Dave 2nd, vote 3-0 passes.** Kim will send out a letter explaining the Boards decision.

-Relocating funds: **Pat made a motion to table until the May 1st meeting, Tuan 2nd, vote 3-0 approved**

-Change meeting start time: **Dave made a motion to start the meeting at 5:00pm to ensure that all topics are addressed, Tuan 2nd, vote 3-0 approved**

FROM THE FLOOR

Adjourned 10:00pm
Respectfully submitted by
Kim M Low
4/30/2018